

## **TAV Airports Holding Corporation**

### **2018 Ordinary General Assembly Meeting Information Memorandum**

The Ordinary General Shareholders' Meeting of our Company will be held to discuss and settle the following agenda at TAV Academy Meeting Hall (A) in the headquarter of the Company addressed Ataturk Havalimani Dis Hatlar Terminali – A Kapisi VIP Yani Yesilkoy İstanbul on **March 18, 2019, Monday at 11:00 a.m.**

The Information Note on the Reports of the Board of Directors, Financial Statements and Independent Audit Report, the proposal regarding the Dividend Distribution and the Annual Report, as well as the Corporate Governance Principles Compliance Report in its Appendix and the items on the agenda of the fiscal year 2018 will be available for the review of the Distinguished Shareholders on the Company headquarters and [www.tavyatirimciiliskileri.com](http://www.tavyatirimciiliskileri.com) , a URL from the Company's website, and on the Electronical General Assembly System of the Central Registry Agency at least three weeks prior to the meeting pursuant to the legal period.

In accordance with the Article 415, Clause 4 of the New Turkish Commercial Code no. 6102 and the Article 30, Clause 1 of the Capital Markets Law no. 6362, the blockage of the share certificates will not be laid down as a condition for the right to attend and vote in the General Assembly. Within this respect, if our shareholders demand to attend in the General Shareholders' Meeting, there is no need for them to block their shares. However, the shareholders, who prefer to conceal the information regarding their IDs and shares in their accounts and therefore whose information is not available to our company, must consult their custodians and remove the "restriction", which keeps the information regarding their IDs and shares undisclosed to our company, until 15.00 pm on March 15<sup>th</sup>, 2019 at the latest, upon their request to attend in the meeting.

The shareholders, who will vote via the Electronic General Meeting System, can obtain more information from Central Registry Agency, our company's website [www.tavyatirimciiliskileri.com](http://www.tavyatirimciiliskileri.com) or Company Headquarters (Tel: +90 212 463 3000-2122-2123-2124) in order to fulfill their liabilities pursuant to the relevant Regulation and Notification.

Shareholders who will be represented by proxy in the meeting must issue their powers of attorney complying with the enclosed sample and must present their powers of attorney having their signatures as certified by the notary public or their powers of attorney together with the signature circulars as certified by the notary public in accordance with the provisions of the Declaration of Principles with Regard To Proxy Voting and Collection of Power of Attorney or Shares by Way of Call in the General

Shareholders' Meetings of Public Corporations Serial No. IV No. 8 of the Capital Markets Board published in the Official Gazette No. 28861 on 24.12.2013.

The agenda items shall be voted explicitly and by raising hands in the General Shareholders' Meeting in addition to electronic voting.

The information regarding the Ordinary General Shareholders' Meeting is available on our company's website [www.tavyatirimciiliskileri.com](http://www.tavyatirimciiliskileri.com). Our shareholders can receive required information from TAV Investor Relations Directorate about the procedures regarding the General Shareholders' Meeting. All stakeholders, beneficiaries and press members are welcome as well in the General Shareholders' Meeting.

#### **ADDITIONAL DISCLOSURES PURSUANT TO THE REGULATIONS OF THE CAPITAL MARKET BOARD**

Of the additional disclosures which must be done pursuant to the "Communiqué on the Principles to be complied with Joint Stock Companies being subject to the Capital Markets Law", Serial IV, No. 41, and the "Communiqué Concerning the Establishment and Implementation of the Corporate Governance Principles", (II-17.1)" of the Capital Markets Board, the ones which are related with the issues in the agenda are made in the item of agenda below and the general disclosures are made in this section for your information.

##### **1. Shareholding Structure and Voting Rights\***

<b>Shareholder</b>	<b>Amount of Shares</b>	<b>Share in Capital (%)</b>
<b>Groupe ADP **</b>	167.542.321	46,1%
<b>Tepe İnşaat Sanayi A.S.</b>	18.375.414	5,1%
<b>Sera Yapi Endüstrisi ve Ticaret A.S.</b>	4.681.519	1,3%
<b>Other Non-Floating</b>	11.625.048	3,2%
<b>Other Free Float</b>	161.056.948	44,3%
<b>TOTAL</b>	<b>363.281.250</b>	<b>100,0%</b>

**\*as of February, 2019**

**\* Through Tank OWA alpha GmbH, a wholly owned subsidiary of Groupe ADP**

Each share is entitled to one vote in the Company. There are no privileged shares of our Company.

##### **2. Information about the Requests of the Shareholders, the Capital Market Board or the other Public Authorities for Inclusion of Issues in the Agenda:**

No such request has been received for the Annual General Meeting where the activities in 2018 will be discussed.

### 3. Information Regarding Changes in Management and Operations that would have a Significant Impact on Corporate Activities of our Company and our Subsidiaries:

Management and operational changes which took place in 2018 and are planned to take place in 2018 are announced to the public through material event disclosures, announcements and Financial Statements Footnotes, which are available on Public Disclosure Platform (KAP) <http://www.kap.gov.tr/en/companies/traded-companies/all-companies/detail.aspx?sld=1452> and Company website <http://www.tavyatirimciiliskileri.com/en-EN/Pages/IndexPage.aspx>.

#### AGENDA

1. Opening and forming of the Presidential Board and to authorize the Presidential Board to sign the meeting minutes and its annexes,

**Explanation:**

*Pursuant to the provisions of Turkish Commercial Code (TCC) no. 6102 and the "Regulation on the Procedures and Principles of the General Assembly Meetings of the Stock Companies and the Representatives from the Ministry of Customs and Trade to take part in these meetings", the Presiding Board, which will chair the General Meeting, will be formed.*

2. Review, discussion, and approval of the Annual Report of the Board of Directors of the year 2018.

**Explanation:**

*Pursuant to the regulations of TCC, Capital Markets Board (CMB) no.6362 and the Regulation of the Ministry of Customs and Trade, Board of Directors Annual Report for financial year 01.01.2018–31.12.2018 which is available at the Headquarters of our Company, the Public Disclosure Platform (KAP), on the Electronic General Assembly portal of the Central Registry Agency and on the corporate website of the Company at [www.tavyatirimciiliskileri.com](http://www.tavyatirimciiliskileri.com) for examination of our shareholders at least three weeks before the General Assembly meeting and it shall be presented for evaluation and approval of our shareholders.*

3. Review, discussion, and approval of the summary statement of the Independent Audit Report of the fiscal year 2018.

**Explanation:**

*Pursuant to the regulations of TCC, Capital Markets Board (CMB) no.6362 and the Regulation of the Ministry of Customs and Trade, Independent Auditors' Report Summary for the financial year 01.01.2018–31.12.2018 will be read in the General Assembly Meeting. The Independent Auditors' Report is available on the website: [www.tavyatirimciiliskileri.com](http://www.tavyatirimciiliskileri.com)*

4. Review, discussion, and approval of the year-end Financial Statements for the fiscal year 2018.

**Explanation:**

*Pursuant to the regulations of the TCC, CMB and the regulations of the Ministry of Customs and Trade, the consolidated Financial Statements as of 31.12.2018 for the financial year ended 01.01.2018-31.12.2018, will be read, deliberated and submitted for the approval of the assembly. The reports have been made available for the review of our Shareholders at the Company Headquarters and at the [www.tavyatirimciiliskileri.com](http://www.tavyatirimciiliskileri.com) website.*

5. Releasing severally the Members of the Board from their activities for the year 2018.

**Explanation:**

*Pursuant to the regulations of the TCC and the regulations of the Ministry of Customs and Trade the release of the members of the Board of Directors for their activities, procedures and accounts for the year 2018 will be submitted for the approval of the General Assembly.*

6. Accepting, accepting by amendment or declining the proposition of distribution of the dividend of 2018 and the date of dividend distribution.

**Explanation:**

1. *Our Company's net profit of the fiscal year 2018 according to the independently audited consolidated financial tables prepared in accordance with "Capital Market Board Communiqué About Financial Reporting in Capital Markets Serial: II No: 14.1" is TL 1,454,747,000 and according to the clauses of the Turkish Commercial Code and Tax Procedure Law is TL 916,472,324,*
2. *Profit of TL 1,454,747,000 of the profit after tax set forth in the consolidated financial statements will be the base for distribution of profit pursuant to the Capital Market Board Dividend Communiqué (II-19.1),*
3. *As it is obligatory to set aside first legal reserves until the reserve amount reaches 20% of the paid in capital in accordance with Article 519 of Turkish Commercial Code, it is decided to not reserve first legal reserves for 2018 as the reserve amount reached 20% of the paid in capital*
4. *It is determined that TL 1,455,413,106 for the year 2018 according to the consolidated financial statements, shall be the base for first dividend.*
5. *It is decided to distribute TL 757,586,844 in accordance with "Capital Market Board Dividend Communiqué (II-19.1)" as cash first dividend.*

*TL 757,586,844 which is the total cash dividend amount to be distributed shall be covered by current period net profit.*

*Accordingly TL 2,085,400.3 (%208,540.03) gross cash dividend per share having nominal value of TL 1 and total gross cash dividend distribution amount TL 757,586,844 will be submitted to the approval of our shareholders in the Ordinary General Assembly Meeting of our Company.*

6. *It is decided to reserve the remaining amount after deducting the dividend to be distributed in accordance with the Capital Markets Law and Turkish Commercial Law as extraordinary reserve.*
  7. *According to the above mentioned respect, the distribution of dividend to be commenced as of 20 March 2019.*
7. Determining the rights of the members of the Board of Directors regarding the wages and attendance fee, and rights such as bonus, premium,

***Explanation:***

*The rights of the members of the Board of Directors regarding the wages and attendance fee, and rights such as bonus, premium will be submitted to approval of General Assembly.*

*In accordance with the remuneration principle for TAV Holding board members; (i) Independent Board members (ii) Board members who are not been paid by TAV Holding or the shareholders of TAV Holding or any of the parent company of the shareholders or subsidiaries of the shareholders are remunerated. The payment of the wages to be made to board members shall be in Turkish Liras in accordance with the Decree No. 32 on Protection of the Value of Turkish Currency ("Decree") and other relevant decrees on the amendments to this Decree ("Amending Decrees") (hereinafter collectively referred as "Legislation"), the payment can be only made in foreign currency in limited cases which shall be considered as exceptions pursuant to Legislation.*

*Accordingly, USD 60.000 of wages and attendance fees per each foreign national members and TRY 300.000 for Turkish citizens per year will be submitted to General Assembly.*

8. Submitting the updated Remuneration Policy written as per the Capital Markets Board regulations for the approval of the General Assembly.

***Explanation:***

*Pursuant to the Mandatory Corporate Governance Principle of no. 4.6.2 of the Capital Markets Board, the remuneration details of the members of the Board of Directors and senior executives were put in writing and submitted to the information of the shareholders as a separate item on the agenda in the General Shareholders' Meeting, giving the shareholders the opportunity to voice their opinions. As indicated in footnote No.8 of our financial report, attached, to the 2018 Annual Report, TAV Airports Holding, paid its Board of Directors' members and senior management a total of TRY 88 million. The Remuneration Policy, which is arranged with this aim, can be found in Appendix-3.*

9. Submitting for the approval of the General Assembly the change of the Board memberships executed in accordance with the article 363 of the Turkish Commercial Code.

**Explanation:**

*In accordance with Turkish Commercial Code, regulations of the Capital Markets Board of Turkey and our Company's Articles of Association, the resignation of the member of the Board of Director, Antonin Beurrier, the vacant positions in the Board of Director was decided to be filled by Mr. Jerome Calvet, as the new Board Member, which is to be submitted for the approval of the General Meeting. The Resum  of Jerome Calvet is provided in Appendix 2.*

10. Approval of the nomination of the Independent Audit Company conducted by the Board of Directors pursuant to the Turkish Commercial Code and the regulations of the Capital Markets Board,

**Explanation:**

*In its meeting, taking into consideration the opinion of the Audit Committee, the Board of Directors of our Company resolved to nominate Guney Bagimsiz Denetim ve Serbest Muhasebeci Mali Musavirlik Anonim Sirketi (A member firm of Ernst & Young Global Limited), to audit our Company's financial statements for the year 2019 accounting period and to fulfill all other obligations required for the auditors by Turkish Commercial Code numbered 6102 and Capital Markets Law numbered 6362 and related regulations and to present the selection for the approval of the General Assembly of Shareholders.*

11. Informing the General Assembly on the donations and aids which were provided by the Company in 2018 and determining the upper limit of donation to be made in the year 2019.

**Explanation:**

*Pursuant to Article 6 of the CMB's Communiqu  on Dividends No. II-19.1, the limit of donations to be made must be determined by the General Assembly, in cases not specified in the Articles of Association, and information concerning the donations and payments made must be provided to shareholders at the General Assembly. Our company made TRY 666.106 donations in 2018. The upper limit for donations in 2019 will be submitted as TRY 3 million at the General Assembly.*

12. Giving information to the General Assembly regarding the transactions of the "Related Parties" as per third section of Corporate Governance Communiqu  (II-17.1) of the Capital Markets Board.

**Explanation:**

*Total amount of transactions between our company and ATU whose 50% shares are owned by our Company surpassed 10% of 2018 consolidated revenues, in 2018. Detailed information about these transactions is provided in our consolidated financials footnotes (Note 8). Note that TAV adopted IFRS 11 « Joint Venture» standart starting from 1 January 2012.*

- 13.** Giving information to the General Assembly regarding pledges, collaterals, and mortgages to the shareholders as per fourth section of Corporate Governance Communiqué (II-17.1) of the Capital Markets Board.

***Explanation:***

*The Financial Statements for the fiscal year which ended on December 31, 2018 and the information regarding the Obligations and Undertakings, which are included in the Footnote no. 22 of the Independent Audit Report, will be submitted for the information of the General Assembly.*

- 14.** Granting authorization to the Chairman and the Members of the Board on the fulfillment of the written transactions pursuant to Article 395 and 396 of the Turkish Commercial Code.

***Explanation:***

*Pursuant to the Article 22 of the Articles of Association, the members of the Board of Directors do not have the right to perform the transactions stated under the Articles 395 (Prohibition to Transact with and Incur Indebtedness to the Company) and 396 (Non-Competition) of the Turkish Commercial Code. In accordance with the Mandatory Principle of Corporate Governance no. 1.3.7, the General Assembly should give approval in advance in order that the shareholders, who have the administrative capacity, the members of the Board of Directors, senior executives, the spouses and the first and second degree relatives by blood and marriage of these officials can compete and perform transactions which may cause conflicts of interest. Furthermore, details regarding the above-mentioned transactions should also be communicated to the General Assembly.*

- 15.** Wishes and requests.

- 16.** Closing.

APPENDIX-1

TAV Havalimanları Holding A.Ş. 2018 Dividend Distribution Schedule (TL)			
1. Paid Capital			363.281.250
2. Total Legal Reserves (according to statutory books)			80.886.380
		According to CMB financials	According to statutory financials
3	Profit Before Tax	1.940.943.000	916.472.324
4	Tax Expense ( - )	(486.196.000)	-
	Profit for the period ( = )	1.454.747.000	916.472.324
6	Accumulated Losses ( - )	-	-
7	First legal reserves ( - )	-	-
8	NET DISTRIBUTABLE PROFIT FOR THE PERIOD (=)	1.454.747.000	916.472.324
9	Donations made during the year ( + )	666.106	
10	Donations added Net Profit For The Year to be used in calculation of first dividend	1.455.413.106	
11	First Dividend to Shareholders (*)		
	-Cash	757.586.844	
	- Non-cash	-	
	- Total	-	
12	Dividends distributed to preferred shareholders	-	
13	Dividends to BOD members, personnel etc.	-	
14	Dividends distributed to redeemed shareholders	-	
15	Second Dividend to Shareholders	-	
16	Second Legal Reserves	-	-
17	Statutory Reserves	-	-
18	Special Reserves	-	-
19	EXTRAORDINARY RESERVES	697.160.156	158.885.480
20	Other sources provided for distribution	-	-
	- Retained Earnings	1.217.661.000	36.731.130
	- Extraordinary Reserves	-	1.987.973.007
	- According to law and articles of incorporation	-	-
	Distributable other reserves	-	-



## APPENDIX-2

### Jerome Calvet

Mr. Jerome Calvet received his law degree in 1978 and graduated from Institut d'Etudes Politiques in 1979 and from Ecole Nationale d'Administration in 1983. Jerome Calvet received his law degree from Institut d'Etudes Politiques de Paris in 1983. He worked in the Finance Ministry of France between 1983 and 1997 and as Financial Secretary of the France Mission of EU between 1988 and 1990, while also serving on the Boards of Directors of many companies. From 1998 until 2004 he led the Corporate Finance (France) Department of Société Générale and later on became the Head of the Mergers & Acquisitions Department of the same bank. Between 2004 and 2008 he directed the Investment Banking Department (France) of Lehman Brothers. He has also been the CEO of Nomura (France) since 2009. Mr. Calvet served as an Independent Board Member between 2012-2017 in TAV Airports Holding.

## APPENDIX-3

### **TAV Airports Holding Co. Remuneration Policy**

TAV Airports Holding strives to develop and implement its Remuneration Policy as a fair, consistent, competitive program of financial compensation for all employees of the company to be balanced with the responsibilities that have been undertaken.

#### **Scope**

This Policy includes all managers and employees at all levels within TAV Airports Holding and its affiliated companies.

#### **Definitions**

Policy: refers to the Remuneration Policy.

Remuneration Committee: the committee in charge of following up, auditing and assessing the company's remuneration practices on behalf of the Board of Directors while submitting recommendations to it. The Corporate Governance Committee carries out the duties of this committee.

Senior Manager: refers to General Managers and Directors.

## **Policy**

The salaries that are to be paid to managers and employees at all levels of the company shall be compatible with internal balances, strategic targets and market conditions.

A general increase in salaries is to be implemented once a year. A two stage process is followed in the determination of the rate of yearly wage increase: first, the general corporate wage increase rate shall be determined, and then personal wage increase rates shall be specified.

Determination of wages in duty changes and recruitments and yearly general wage increases are arranged through Remuneration Management Procedures and announced to all employees.

## **Remuneration Structure**

The Company's main policy is to offer competitive remuneration packages to its employees. Market research is conducted by international consulting companies in order to enable the practices to be parallel in quality and value with the general conditions present in the market.

The Remuneration Policy and related practices are determined with regard to common interests of partners, employees and customers.

TAV Holding's Remuneration Policy consists of base salary as well as performance-based and structured cash bonuses.

## **Remuneration Principles for Executive Board Members and Senior Managers**

The Corporate Governance Committee is appointed to follow up on, audit and assess the Remuneration practices of TAV Holding in the name of the Board of Directors and to submit recommendations.

Remuneration Committee;

- Determines the recommendations regarding remuneration principles for Board members and senior managers with regard to the long term objectives of the company,
- Determines the criteria to be used in Remuneration in connection with the company's and member's performances,
- Submits its suggestions on the wages to be paid to board members and senior managers with regard to the degree to which the criteria have been achieved.

In accordance with the remuneration principle for TAV Holding board members; (i) Independent Board members (ii) Board members who are not been paid by TAV Holding or the shareholders of TAV Holding or any of the parent company of the shareholders or subsidiaries of the shareholders are remunerated. The payment of the wages to be made to board members shall be in Turkish Liras in accordance with the Decree No. 32 on Protection of the Value of Turkish Currency ("Decree") and other relevant decrees on the amendments to this Decree ("Amending Decrees") (hereinafter collectively referred as "Legislation"), the payment can be only made in foreign currency in limited cases which shall be considered as exceptions pursuant to Legislation.

For the remuneration of Board Members, payment plans based on stock options or the company's performance may not be used.

The wages for Independent Board Members shall be at a level reasonable for them to sustain their independence.

### **Performance-based Incentives**

Performance-based incentive payments are determined in order to have a positive effect on employee work results according to objective work conditions, taking into account the company's performance without a predetermined, guaranteed amount.

Incentives are correlated with the duties employees perform as well as high performance. The performance factors for yearly premiums are designed in order to harmonize the interests and benefits of employees and shareholders and to promote high performance.

The upper limit of premiums and the total yearly premium budget is determined by the Board of Directors in line with the company's financial performance and budget.

### **Stock Option Plan**

A stock option plan for senior managers and other employees at every level is not available.

### **Pension Rights**

The pension rights of senior managers and employees are consistent with that specified by law.

### **Fringe Benefits**

TAV Holding provides various fringe benefits to its employees with regard to the amount of work performed by the employees, representational requirements and functional needs.

The Corporate Governance Committee assesses the details of the fringe benefits policies and the limits which apply throughout TAV Holding, submitting recommendations to the Board of Directors.

### **Employment Contracts, Compensation Rights and Law**

Every employee has an employment contract. Employees in Turkey are subject to Labor Law Number 4857; employees working abroad are subject to the laws of the country in which they work. In case the majority of the Company's shares are taken over by another person/corporation and in case the new shareholders do not wish to work with the present senior manager(s) and decides to discharge them, the senior manager that has been discharged is paid in the amount of one year's net earnings and the amount of his/her health insurance as compensation.

To be employed by competing firms for 12 months in the geographical area defined in the employment contract is prohibited for all employees.

### **Duties and Responsibilities**

The final authority and responsibility for conducting the company's Remuneration Policy in accordance with this policy and the relevant legislation rests with the company's Board of Directors. The Board of

Directors ensures the effectiveness of this Policy through reviews conducted once per year at the very least.

The company's senior management is responsible to the Board of Directors to ensure effective remuneration at the company within the framework of the concerned regulations and this Policy.

The duties and activities related to preparing, issuing, updating, effective implementation and follow-up of the related procedures for the company's Remuneration Policy are conducted, managed and coordinated by the TAV Holding Human Resources Directorate.

Company personnel at every level performs his/her share of the duties regarding conforming to and the effective implementation of this Policy and related regulations and procedures completely, accurately and continuously.

The remuneration practices and activities of the company are regularly subjected to audit and assessment as part of internal auditing processes to check their conformity and effectiveness in terms of related regulations and this policy's provisions.

**TAV Havalimanları Holding A.Ş.**

**POWER OF ATTORNEY**

I hereby appoint ..... as attorney introduced in detail below in order to represent me, to vote, to make proposals and to sign the required documents at the 2018 Ordinary General Assembly of TAV Havalimanları Holding A.S. to be held on March 18, 2019, Monday, at 11:00 a.m. in TAV Academy Meeting Hall (A) at TAV Headquarters at the Ataturk Airport International Terminal, Yesilkoy, Istanbul.

The Attorney's(\*):

Name Surname/ Trade Name:

TR ID Number/ Tax ID Number, Trade Register and Number and MERSIS (Central Registration System) Number:

(\*) Foreign attorneys should submit the equivalent information mentioned above.

**A) SCOPE OF REPRESENTATIVE POWER**

The scope of representative power should be defined after choosing one of the options (a), (b) or (c) in the following sections 1 and 2.

**1. About the agenda items of General Assembly:**

- a) The attorney is authorized to vote according to his/her opinion.
- b) The attorney is authorized to vote on proposals of the attorney partnership management.
- c) The attorney is authorized to vote in accordance with the following instructions stated in the table.

**Instructions:**

In the event that the shareholder chooses the (c) option, the shareholder should mark "Accept" or "Reject" box and if the shareholder marks the "Reject" box, then he/she should write the dissenting opinion to be noted down in the minutes of the general assembly.

Agenda Items (*)	Accept	Reject	Dissenting Opinion
1.			
2.			
3.			

(\*) The issues included in the agenda of the General Assembly are itemized one by one. If the minority has another draft resolution, necessary arrangements should be made to enable them vote by proxy.

**2. Special instruction related to other issues that may come up during General Assembly meeting and rights of minority:**

- a) The attorney is authorized to vote according to his/her opinion.
- b) The attorney is not authorized to vote in these matters.

c) The attorney is authorized to vote for agenda items in accordance with the following instructions:

**SPECIAL INSTRUCTIONS:** The special instructions (if there is any) to be given by the shareholder to the attorney are stated herein.

**B) The shareholder specifies the shares to be represented by the attorney by choosing one of the following.**

**1. I hereby confirm that the attorney represents the shares specified in detail as follows:**

- a) Order and Serial(\*)
- b) Number / Group (\*\*)
- c) Amount-Nominal Value
- ç) Share with voting power or not
- d) Bearer-Registered(\*)
- e) Ratio of the total shares/voting rights of the shareholder

\*Such information is not required for the shares which are followed up electronically.

\*\*For the shares which are followed up electronically, information related to the group will be given instead of number.

**2. I hereby confirm that the attorney represents all my shares on the list, prepared by MKK (Central Registry Agency) the day before the Meeting, concerning the shareholders who could attend the General Assembly Meeting.**

**NAME SURNAME OR TITLE OF THE SHAREHOLDER (\*)**

TR ID Number/ Tax ID Number, Trade Register and Number and MERSIS (Central Registration System) Number:

Address:

(\*) Foreign attorneys should submit the equivalent information mentioned above.

**SIGNATURE**